



Office Use Only
Pre-approval: _____
Expiration: _____
Rebate: _____
Month/Year: _____

Heat Pump Water Heater Form

BEFORE INSTALLATION: Please refer to the Douglas Electric Steps To Participation flyer & submit this form to the utility.

AFTER INSTALLATION: All sections must be completely filled out to process the rebate. The completed form, the purchase receipt or invoice, and the manufacturer's installation checklist must be submitted to the utility to process the rebate.

Household Information

Member Name		Installation Address	
City	State	Zip	Phone (with area code)
Mailing Address:		Contact email:	
Home Type: <input type="checkbox"/> Existing Site Built <input type="checkbox"/> New Construction Site Built <input type="checkbox"/> Manufactured			
Year Built:	Heated Area: Sq Ft	Foundation Type (Site Built): Crawlspce Full Basement Half Basement Slab	
Existing Heating System: <input type="checkbox"/> Electric Forced Air <input type="checkbox"/> Electric Forced Air w/ AC <input type="checkbox"/> Electric Zonal <input type="checkbox"/> Air Source Heat Pump <input type="checkbox"/> Geothermal Heat Pump <input type="checkbox"/> Ductless Heat Pump <input type="checkbox"/> Natural Gas Furnace (Gas Company: _____) <input type="checkbox"/> Other Non-Electric Space Heating: _____			
Back up Heat: <input type="checkbox"/> None <input type="checkbox"/> Elec. Forced Air <input type="checkbox"/> Elec. Zonal <input type="checkbox"/> Heat Pump <input type="checkbox"/> Ductless Heat Pump <input type="checkbox"/> Natural Gas Furnace <input type="checkbox"/> Non-Electric Space Heating			
Number of Water Heaters in Home: _____ Before This Installation _____ After This Installation		Number of Occupants: _____	
Information about the water heater being replaced (this row only):	Fuel: <input type="checkbox"/> Electric <input type="checkbox"/> Gas* <input type="checkbox"/> Propane*	Age (years):	Size (gallons):

* In existing homes, only Heat Pump Water Heaters replacing electric tanks are eligible.

Installation Information

Brand Installed:	Model:	Size (gallons):	Installation Date:
Manufacturer Installation Training Location:			Date of Training:
Other Appliances in installation room: <input type="checkbox"/> Clothes Dryer <input type="checkbox"/> Fridge <input type="checkbox"/> Freezer <input type="checkbox"/> Furnace <input type="checkbox"/> Other (specify): _____			
Where was this water heater purchased? <input type="checkbox"/> Installer <input type="checkbox"/> Retailer <input type="checkbox"/> Online <input type="checkbox"/> Other (specify): _____			
Total Installed Cost (before rebates): \$ _____ Please break down total cost into the categories below: Equipment: \$ _____ Labor: \$ _____ Electrical: \$ _____ Other (specify): \$ _____, for _____			
Installation Location: Interior Heated Location Unheated Location		Garage Basement Other _____	
Installation Room Size (feet): (length _____) x (width _____) x (height _____) = _____ cu.ft.			
Complete for Ducted Installations Only:	CO Monitor Location:	Ducted out of conditioned space? Yes No	Length of intake duct (ft): _____ Length of exhaust duct (ft): _____

Required Signatures

This form must be signed by the person whose name appears on the electric utility account. ENERGY INFORMATION RELEASE: The undersigned utility member requests and authorizes the specified utility to release billing and usage information for the account listed below to Bonneville Power Administration (BPA). With this authorization, BPA can request billing information for up to two years pre-installation and two years post-installation. The utility member also hereby releases the utility company from any and all liability arising from or connected with providing this information.

A copy of the purchase receipt or installer's invoice is included with this application.

Electric Utility	Customer Account #	
Account Holder Name		
Account Holder Signature		Date
By signing below, the installer certifies that this form and any accompanying documentation are complete and accurate, and that all measures associated with this project were completed as of the signature date below. The signature certifies that the installer is licensed, bonded, insured (or homeowner) and has been trained by the manufacturer of the installed product.		
Installer Name	Installation Company	<input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner/Other
Installer Signature	Installer Phone #	Date

PRIVACY ACT STATEMENT

Basic authority for collecting this information is authorized by 16 U.S.C. §§ 832 et. seq., and 838 et. seq., pursuant to Bonneville Power Administration's Conservation Program system of records established in 46 FR 31700. This information is primarily intended to further, but is incidental to the performance of, BPA's overall Energy Efficiency Program, the objective of which is to acquire energy resources through energy efficiency, to determine what cost-effective conservation and direct application renewable resources measures should be installed or adopted under different circumstances, and to provide incentives for the installation of such measures. Other routine issues of this information include: aggregation into a public database on energy efficiency; furnished to authorized personnel for installation/repair of equipment; aggregated into a database for program publicity; and in some instances information regarding buildings will be made available to subsequent purchasers of the buildings. Your disclosure of the requested information is voluntary; however failure to provide requested information means that it will not be possible for you to participate in this BPA Energy Efficiency program.

CIRCLE REBATE AMOUNT FOR NEW EQUIPMENT

Residence Type	Measure	Rebate Amount	Minimum Installation Requirements
New Construction, Site Built & Manufactured Homes	one Heat Pump Water Heater per existing residence	\$300	Tier 1 heat pump water heater, any tank size
New Construction, Site Built & Manufactured Homes	one Heat Pump Water Heater per existing residence	\$500	Tier 2 & 3 heat pump water heater, any tank size

Douglas Electric Cooperative
5605 NE Elam Young Parkway
Hillsboro, OR 97124
rebates@esgroupllc.com
Fax: 503-344-6942
1-888-883-9879

Rebate will not exceed 100% of the purchase price.

Rebate Applications must be submitted within three (3) months of purchase to qualify.

Allow 8-10 weeks for rebate processing.

RESIDENTIAL HEAT PUMP WATER HEATER REBATE PROGRAM

General Information

HOMES THAT QUALIFY FOR A REBATE

- New Construction Homes qualify for one HPWH per residence.
- Site Built Homes qualify for one HPWH per existing residence replacing an electric water heater.

REBATE AMOUNT

- \$300 rebate for any qualifying tank size Tier 1.
- \$500 rebate for any qualifying tank size Tier 2 – 3.

***Rebate(s) will not exceed 100% of total heat pump water heater cost (does not cover installation costs)**

LEARN ABOUT HEAT PUMP WATER HEATERS

- What is a Heat Pump Water Heater and how does it increase efficiency? Find out at hotwatersolutionsnw.org!
- Which Heat Pump Water Heaters are on the approved list?
<https://www.bpa.gov/EE/Sectors/Residential/Pages/Heat-Pump-Water-Heaters.aspx>

INSTALLER REQUIREMENTS

- Your installation contractor must be listed on the hotwatersolutionsnw.org website. If the contractor is not on the list, they must go through the training at: <http://www.bpa.gov/EE/Sectors/Residential/Pages/Heat-Pump-Water-Heaters.aspx>
- Self-installers must watch online training for their specific products' installation:
<http://www.bpa.gov/EE/Sectors/Residential/Pages/Heat-Pump-Water-Heaters.aspx>

BEFORE INSTALLATION: PRE-APPROVAL

- Pre-installation approval *is* required to qualify for the rebate but an on-site visit is *not* required prior to installation to qualify for the rebate.
- You or your contractor must submit the HPWH Rebate Application before installation via email rebates@esgroupllc.com or fax to 503-263-8621.
- **Required information for pre-approval: Household Information, Installation Information** (brand, model, size, installation location, conditioned/unconditioned), 2nd page (name, signature, training location (ex. online video), training date, installer name, installer signature, date).
- The approval process takes approximately one business day.

AFTER INSTALLATION: FINAL DOCUMENTATION

- You or your contractor must submit a completed Heat Pump Water Heater Rebate Application and final invoice to Douglas Electric Cooperative. Email to: rebates@esgroupllc.com or fax to: 503-344-6942.

QUALITY ASSURANCE INSPECTION

- Douglas Electric Cooperative may do a follow-up inspection of your new Heat Pump Water Heater.
- If you are chosen for an inspection, you will be contacted beforehand to schedule a day/time with a Douglas Electric Cooperative field representative.

REBATE CHECKS

- After Douglas Electric Cooperative receives your completed rebate application and final invoice, it will be approximately 8-10 weeks for rebate checks to be issued and mailed.

For additional questions regarding the Douglas Electric Cooperative Heat Pump Water Heater Rebate Program, call 1-888-883-9879.